



OTTAWA TOWNSHIP HIGH SCHOOL
DISTRICT 140

211 East Main Street, Ottawa, IL 61350
(815)433-1323 • Fax (815)433-1338 • www.ottawahigh.com

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John Alexander, Dean of Students
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Dear Parent/Guardian:

Date: 5/29/20

All students entering 12th grade in the State of Illinois are required to show proof of having received one dose of **Meningococcal** conjugate vaccine on or after their 16th birthday, OR two doses of the vaccine at least 8 weeks apart with one of the vaccines being given on or after the 16th birthday.

Verification of one of the following:

- A dose of Meningococcal vaccine administered on or after your child’s 16th birthday (only one dose is needed)
OR
- Two doses of the Meningococcal vaccine at least 8 weeks apart and the second one being given on or after the 16th birthday.

Proof of having received the Meningococcal vaccine is required and should be submitted to the School Nurse as soon as the vaccine is given.

For documentation, you may use the form below. Forms can also be found on the nurse’s webpage on Ottawa Township High Schools website in Parent Resources or your health care provider may use their own form:

Completed forms can be:

- Dropped off in the Nurse’s Office, Room 205
- Mailed to Ottawa Township High School, Attention: Nurse’s Office
- Scanned and emailed to the Nurse’s Office at tmodeen@ottawahigh.com, OR
- Faxed to the Nurse at (815) 431-3350

If you have any questions, please contact the Nurse’s Office at (815) 431-2461.

Sincerely,

Trisha Modeen, MSN RN PEL-CSN
School Nurse

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Child’s Name: _____ Date of Birth: _____
 Meningococcal Conjugate Vaccine #: _____ Expiration: _____
 Date Vaccine given: _____
 Physician/APN Signature and Stamp: _____