

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140
BOARD OF EDUCATION
REGULAR MEETING/CLOSED SESSION
CHOIR ROOM
JULY 20, 2015
6:30 P.M.**

PLEDGE OF ALLIGIANCE

CALL TO ORDER/ROLL CALL: Board President Timothy Creedon called to order the regular meeting of the Ottawa Township High School District 140 Board of Education at 6:30 p.m. on July 20, 2015. Members present: Timothy Creedon, Donald Harris, David Keely, Andree-Marie Koban, John Levy, and George Shanley. Absent: Gene Duffy

OTHERS PRESENT: Michael Cushing, Patrick Leonard, Kelly Schmitt, OTHSEA representative Melissa Basil, media representatives: The Times newspapers and WCMY radio.

BOARD MINUTES: Motion made by Shanley, seconded by Levy to approve the minutes as submitted from the regular meeting on June 15, 2015, and the special meeting on June 29, 2015. On roll call all members present voted yea. Motion carried.

CLOSED SESSION TAPES: Motion made by Shanley, seconded by Creedon to destroy closed session recordings from the following dates: July 15, July 29, August 9, September 23, October 28, November 18, and December 16, 2013. Discussed further in closed session.

CLOSED SESSION MINUTES: Motion made by Shanley, seconded by Creedon as per the review committee's recommendation that the closed session minutes remain closed from: January 9, March 11, March 16, April 20, May 6, May 13, May 18, May 27, May 29, June 1 and June 2, 2015. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Harris, seconded by Koban to approve the district treasurer's report, financial statements, bills and payroll for June 2015. On roll call all members present voted yea. Motion carried.

CORRESPONDENCE/VISITORS: OTHSEA president Melisa Basil requested that the board of education hire a substitute and keep the physical education position open that was vacated by Mr. Burgess until the final determination is made by the hearing officer.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: I would like to thank Mrs. Kelly Schmitt for all of her assistance over the last three weeks as I have transitioned from the principal's office to the superintendent's office.

I would also like to recognize Mr. Scott Clinch, Mr. Joe Johnston and Mr. Paul Coffey for all of their work dealing with flood prevention at OTHS. Over the last five weeks these three individuals have spent the majority of that time on flood duty, which consists of at least one of them being here working around the clock seven days a week.

Our summer construction, maintenance, and cleaning is ongoing. Crews are finishing up restrooms on the 500 and 600 floors and the floor and ceiling work on the 700 and 900 floors. Weather permitting the main entrance and all other Life Safety work is on schedule to be completed by August 1, 2015.

The auditors from Roenfeldt & Lockas are completing the audit this week and will be preparing an exit report. As in the past, the annual audit report will be presented to the Board in the fall. I would like to thank Mrs. Pearson, Mrs. Horsley and Mrs. Palmer for their extra work in gathering required information for the audit.

PRINCIPAL: We will soon be submitting the District's School Report Card and End of the Year Report to ISBE; deadline for submission is August 17. Also, we are currently in the process of exiting our students from the state system and compiling our graduation rate for the Class of 2015.

Registration for the 2015-2016 school year is on August 12 from 10:00AM to 6:00PM. OTHS students and their families will soon be receiving a letter and packet regarding registration. Students wishing to complete the pre-registration process should return all of their forms and fees by Monday, August 3, 2015 in Room 201 during normal business hours. A total of 1517 students are anticipated for next school year. This number generally decreases between now and the first day of student attendance.

The following is beginning of the year information for the 2015-2016 school year.

-An orientation will be held on Thursday, August 13, from 9:00-11:30 for all new OTHS staff members. Key people from the district will provide information useful for a beginning teacher to start the school year. Also on August 13, the Freshmen Open House will take place at 5:30 and the Fall Sports Parent Meeting will occur at 6:30.

-The first day for teachers to report is Monday, August 17. Breakfast will be served followed by a welcome back, informational updates, mandated trainings, and classroom work. Also on the 17th, Freshmen Orientation will be held from 1:15-3:15; parents will be responsible for transporting their child to the high school, but there will be bus transportation for students to go home.

-Students report at 8:00AM on Tuesday, August 18 with an early dismissal at 2:30. Our 3:05 dismissals are currently scheduled to begin on August 31.

ASSISTANT PRINCIPAL: none

CLOSED SESSION: Motion made by Creedon, seconded by Harris to enter in to closed session at 6:39 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – with possible action to be taken. On roll call all members present voted yea. Motion carried. (6:44 p.m.)

RETURN TO OPEN SESSION: Board President Creedon ended the closed session at 7:35 p.m. and the board members returned to open session at 7:38 p.m. On roll call all members present voted yea. Motion carried.

CLOSED SESSION TAPES: Motion made by Creedon seconded by Shanley to destroy closed session recordings from the following dates: July 15, July 29, August 9, September 23, October 28, November 18, and December 16, 2013. On roll call the following members voted yea: Creedon, Harris, Keely, Koban, and Shanley. Levy abstained from the vote. Motion carried.

PERSONNEL

PHYSICAL EDUCATION TEACHER: Motion was made by Creedon to hire a physical education teacher. Prior to a second on the motion, Keely motioned to postpone hiring until a ruling has been determined by the hearing officer regarding Mr. Burgess and OTHS. Koban seconded the motion. On roll call the following members voted yea: Keely and Koban. Voting nay: Creedon, Harris, Levy, and Shanley. Motion failed.

Motion made by Harris, seconded by Levy, to approve Atlee Stalker as Physical Education Teacher, replacing Ryan Voitik, for the 2015-16 school year. On roll call the following members voted yea: Creedon, Harris, Levy, and Shanley. Voting nay: Keely and Koban. Motion carried.

ASSISTANT VOLLEYBALL COACHES: Motion made by Shanley, seconded by Levy, to approve Beth Gealow as assistant volleyball coach for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

Motion made by Levy, seconded by Shanley, to approve Rob Tyne as assistant volleyball coach for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

VOLUNTEER COACHES: Motion made by Levy, seconded by Shanley, to approve the following: Girls Tennis – Kevin Cavanaugh and Dan Le; Football – Pete Sutton; Cross Country – Dan Heaver for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

TEMPORARY CONSULTANT: Motion made by Levy, seconded by Harris, to approve Brenda O'Donnell as a temporary consultant in the bookkeeping office. On roll call all members present voted yea. Motion carried.

RESIGNATION: Motion made by Shanley, seconded by Harris, to accept the resignation from English/Yearbook teacher Chelsea Kuhel effective July 15, 2015, with permission to post her job. On roll call all members present voted yea. Motion carried.

UNFINISHED BUSINESS

VEHICLE BIDS RESULTS: Motion made by Koban, seconded by Harris, to approve the vehicle bid submitted from Midwest Transit Equipment, Inc. for a 2015 Chevrolet Collins for a total cost of \$28,169. On roll call all members present voted yea. Motion carried.

PRESS PLUS POLICY UPDATES: Motion made by Koban, seconded by Levy to approve the Press Plus Policy updates in the areas of: Access to District Public Records-Rewritten, Superintendent, Administrative Personnel Other Than the Superintendent, Administrative Responsibility of the Building Principal, Communicable and Chronic Infectious Disease, Ethics and Conduct, Temporary Illness or Temporary Incapacity, Employment At-Will, Compensation, and Assignment, Employment Termination and Suspensions, Sick Days, Vacation, Holidays, and Leaves, School Accountability, and Curriculum Development. On roll call all members present voted yea. Motion carried.

CAFETERIA CONTRACT: Motion made by Levy, seconded by Koban to approve the renewal of the cafeteria contract with Sodexo for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

NEW BUSINESS:

OTHSEA BARGAINING AGREEMENT: Motion made by Koban, seconded by Levy to approve the OTHSEA Collective Bargaining Agreement for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

OTHS BOARD TREASURER: Motion made by Creedon, seconded by Harris, to approve Michael Cushing, OTHS Superintendent, as the OTHS Board of Education Treasurer. On roll call all members present voted yea. Motion carried.

OTHS BOARD SECRETARY: Motion made by Creedon, seconded by Shanley, to approve Patrick Leonard, OTHS Principal, as the OTHS Board of Education Secretary. On roll call all members present voted yea. Motion carried.

RESOLUTION – SAFETY BOX and CHECKS/WARRANTS: Motion made by Levy, seconded by Shanley, to approve the following resolution for Safety Box: RESOLVED that the First National Bank of Ottawa, Illinois, be hereby authorized to grant access until further notice in writing to safety box 5250 in the vaults of said First National Bank of Ottawa, Illinois, rented in the name of the same to (any two of the four): Timothy J. Creedon, III - President, Don Harris - Vice President, Michael Cushing – Superintendent, and Patrick Leonard – Principal. On roll call all members present voted yea. Motion carried.

Motion made by Levy, seconded by Koban, to approve the following resolution for Checks/Warrants. RESOLVED that checks and warrants issued by the Ottawa Township High School Board of Education shall carry the signature of two of the following members: Timothy J. Creedon, III - President, Don Harris - Vice President, Michael Cushing – Superintendent, and Patrick Leonard – Principal. On roll call all members present voted yea. Motion carried.

GIRLS SWIM TEAM: Motion made by Levy, seconded by Keely, to reinstate the girls swimming team at OTHS for the 2015-16 school year only. On roll call all members present voted yea. Motion carried.

Motion made by Koban, seconded by Levy, to reinstate the girls swimming cooperative for the 2015-16 school year only. On roll call all members present voted yea. Motion carried.

TRANSFER FOR COMPUTER LEASE PAYMENT: Motion made by Shanley, seconded by Harris, to approve the transfer of Leasing Levy receipts from the Education Fund to the Debt Services Fund to pay the principal and interest payments on the computer equipment lease purchases. On roll call all members voted yea. Motion carried.

ADJOURNMENT: There being no further business, Board President Creedon adjourned the meeting at 7:58 p.m.

President

Secretary