

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140 BOARD OF EDUCATION
BUDGET HEARING/REGULAR MEETING/CLOSED SESSION
ROOM #202
SEPTEMBER 25, 2017
6:30 P.M.**

CALL TO ORDER/ROLL CALL: President Donald Harris called to order the budget hearing/regular meeting of the Ottawa Township High School District 140 Board of Education at 6:30 p.m. on September 25, 2017. Members present: Gene Duffy, Karen Fisher, Donald Harris, David Keely, Andree-Marie Koban, John Levy, and George Shanley.

BUDGET HEARING: The following comments were made from Superintendent Cushing:
Changes Tentative vs. Actual Budget Revenues – We are projecting a reduction in the Education Fund of \$275,877 in revenue received from Corporate Personal Property Replacement Tax (CPPRT), which is distributed by the state. With the passing of SB 1947, the District is projecting an increase of \$383,687 in revenue received from the state. The final budget, versus the tentative budget, reflects an overall increase of \$107,810 in revenues received in the Education Fund.

Changes Tentative vs. Actual Budget Expenditures – In the Education Fund we are projecting \$17,624 less in expenditures. In the Tort Fund we are projecting \$55,000 more in expenditures. The final budget, versus the tentative budget, reflects an overall increase of \$37,376 in total expenditures.

General Budget Information –

<u>Four Main Operating Funds</u>	<u>Revenues</u>	<u>Expenditures</u>
Education Fund (10)	\$12,072,894	\$14,437,860
Operations & Maintenance Fund (20)	\$1,643,018	\$1,587,800
Transportation Fund (40)	\$969,788	\$1,186,915
Working Cash Fund (70)	\$317,704	

In the final budget we are projecting total expenditures in all funds to be \$21,740,474 for FY 2018, with the four main operating funds comprising \$17,212,575 of these expenditures.

BUDGET HEARING CLOSED at 6:35 p.m. No discussion from the public. On roll call all members present voted yea. Motion carried.

The regular meeting convened at 6:35 p.m.

OTHERS PRESENT: Michael Cushing, Patrick Leonard, Jeff DeWalt, Janet Pearson, Kelly Schmitt, OTHSEA representative Sean Porter, and representatives from the media.

BOARD MINUTES: Motion made by Shanley, seconded by Levy to approve minutes from the regular board meeting on August 21, 2017. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Fisher, seconded by Levy to approve the district treasurer's reports, financial statements, bills, travel expenses, and payroll for August 2017. On roll call all members present voted yea. Motion carried.

OTHSEA: Sean Porter thanked the administration for using good judgement regarding the recent early dismissal days due to the extreme heat in the building.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: At this time I would ask that we observe a moment of silence to honor the memory of Ottawa Township High School student Elijah DePue who passed away on September 12, 2017. Our thoughts continue to be with the family members and friends of Elijah.

Levee Update – On August 25, 2017 the District received correspondence that our levee improvement project is progressing on schedule and we should expect to hear something definitive from FEMA in the next couple of months.

Life Safety Survey – As I have shared with you previously this summer we completed our ten year life safety survey and this has been submitted to the Illinois State Board of Education (ISBE) for their review and approval. Once approved, we will plan accordingly for construction to commence in the summer of 2018. Note that the Life Safety Survey is mandated by ISBE and the items listed in survey will need to be completed by the District.

PRINCIPAL: Current enrollment as of Monday, September 25, 2017 is 1347.

Homecoming activities will take place September 25 – September 30, 2017. The homecoming parade will take place on Wednesday, September 27th at 6:30PM, with the pep rally, bonfire, and tug-of-war to follow. On Friday, September 29th we will host LaSalle-Peru Township High School in football. The homecoming dance will be held in Kingman Gym from 6:00 – 9:00PM on Saturday, September 30th. A special thank you to Mrs. Weatherford, Ms. Kuhn, and Mrs. Granados, and the student groups they sponsor for all of their work in decorating the school and planning activities for homecoming week.

On Thursday, October 5, 2017 all students will be dismissed at 12:00PM and teachers will be involved with professional development improvement activities for the remainder of the day.

On Friday, October 6, 2017 all of Ottawa Township High School's teachers will take part in the annual Regional Office of Education Teacher Institute Day.

ASSISTANT PRINCIPAL: Thank you to the OTHS Booster Club for the generous monetary donations to our students and their varied programs. The Booster Club made the following appropriations totaling over \$40,000.00:

- \$940 to Choir toward the completion of the IHSA Plaque project – replacing individual IHSA plaques with a listing of the different awards earned by the music program over the last 25+ years.
- \$1,000 for a new popcorn machine.
- \$1,500 for the annual Hudl subscription – video editing program used by sports teams to break down film and allows student-athletes to watch games on their home computer.
- \$1,972 to OTHS for repairs to the LED sign.
- \$3,000 for new foul poles for the softball field
- \$6,000 towards new uniforms for baseball, boys basketball and boys soccer.
- \$10,000 towards new dugouts at Whitney field
- \$15,964 to miscellaneous sports and activities, including girls basketball, track, volleyball, poms and cheer)

Youth's Making a Change – Club Proposal: New student club aligned with Illinois Valley Anti-Drug Coalition. They have submitted the required paperwork and met all requirements of the school.

PERSONNEL

RESIGNATION HALL MONITOR: Motion made by Levy, seconded by Shanley to accept the resignation of Mrs. Gay Anne Hogan, hall monitor as presented. On roll call all members present voted yea. Motion carried.

RESIGNATION CLERICAL: Motion made by Duffy, seconded by Fisher to accept the resignation of Mrs. Lauren Kozlowski Principal's Secretary as presented. On roll call all members present voted yea. Motion carried.

RESIGNATION ASSISTANT BASEBALL COACH: Motion made by Shanley, seconded by Levy to accept the resignation of Mr. Brent Moore as assistant baseball coach for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

PARAPROFESSIONAL HIRE: Motion made by Keely, seconded by Koban to approve the hire of the Mr. Alex Fuentes as a paraprofessional for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

HEAD SOFTBALL COACH: Motion made by Fisher, seconded by Duffy to approve the hire of the Mr. Adam Lewis as head softball coach for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

ASSISTANT GIRLS BASKETBALL COACH: Motion made by Duffy, seconded by Levy to approve Mrs. Jennifer Jobst as an assistant girls basketball coach for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

MAINTENANCE TECHNICIAN: Motion made by Duffy, seconded by Koban to approve the hire of the Mr. Benjamin Hettel as a maintenance technician for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

CLERICAL TRANSFER: Motion made by Fisher, seconded by Shanley to approve the transfer of Mrs. Cheryl Palmer from the bookkeeping office to the main office as Principal's Secretary. On roll call all members present voted yea. Motion carried.

KEY CLUB: Motion made by Levy, seconded by Duffy to approve Mrs. Holly Hall, OTHS Special Education Teacher as the Key Club sponsor for the 2017-18 school year as presented. On roll call all members present voted yea. Motion carried.

UNFINISHED BUSINESS

ADOPT BUDGET 2017-18: Motion made by Fisher, seconded by Shanley to adopt the 2017-18 budget for \$21,740,474 as presented. On roll call all members present voted yea. Motion carried.

PRESS PLUS POLICIES: Motion made by Fisher, seconded by Duffy to adopt the following Press Plus Policy updates: 2:260 Uniform Grievance Procedure, 2:220-E3 Closed Meeting Minutes, 6:80 Teaching About Controversial Issues, 6:210 Instructional Materials, 7:275 Orders to Forgo Life-Sustaining Treatment and 8:70 Accommodating Individuals with Disabilities. Prior to the August board meeting these policies were included as a separate listing on the Board Packet site. On roll call all members present voted yea. Motion carried.

NEW BUSINESS

COMPENSATION REPORT: Motion made by Shanley, seconded by Duffy to approve and submit to ISBE the staff compensation report for 2017-18 fiscal year. On roll call all members present voted yea. Motion carried.

FLU CLINIC: Motion made by Duffy, seconded by Fisher to approve the flu clinic for all employees scheduled for Monday, October 30th. The flu shots are \$25 each. On roll call all members present voted yea. Motion carried.

APPLICATION FOR ISBE SCHOOL RECOGNITION: Motion made by Fisher, seconded by Levy to grant permission for Superintendent Cushing to file the 2017-18 application for recognition with the IL State Board of Education. On voice vote, all voted aye. Motion carried.

BAND SPRING BREAK TRIP: Motion made by Koban, seconded by Duffy to approve the 2018 OTHS Band Spring Break Trip as presented. On roll call all members present voted yea. Motion carried.

CLUB/ORGANIZATION PROPOSAL: Motion made by Levy, seconded by Shanley to officially recognize the Youth's Making a Change "YMAC" Committee as an officially recognized club at OTHS. Please note that the board would only be officially recognizing this club and not sponsoring it. If sponsoring this club this would necessitate this being a paid stipend position and we have not added paid sponsor/stipend positions due to budget concerns over the last five years. On roll call all members present voted yea. Motion carried.

ENTER INTO CLOSED SESSION: Motion made by the Levy, seconded by Fisher to enter into closed session at 6:54 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public to determine its validity, negotiations, litigation, and student discipline – with any necessary action to be taken in open session. On roll call all members present voted yea. Motion carried.

RETURN TO OPEN SESSION: Motion made by Fisher, seconded by Levy returned the Board to open session at 8:51 p.m. On roll call all members present voted yea. Motion carried.

ADJOURN: There being no further business, motion made by Duffy, seconded by Keely adjourn the meeting at 8:51 p.m. On roll call all members present voted yea. Motion carried.

Donald Harris, President

Patrick Leonard, Secretary