

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140
BOARD OF EDUCATION
REGULAR MEETING
AUDITORIUM
AUGUST 15, 2016
6:30 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER/ROLL CALL: Board President Timothy Creedon called to order the regular meeting of the Ottawa Township High School District 140 Board of Education at 6:30 p.m. on August 15, 2016. Members present: Timothy Creedon, Gene Duffy, Donald Harris, David Keely, Andree-Marie Koban, John Levy, and George Shanley.

OTHERS PRESENT: Michael Cushing, Patrick Leonard, Kelly Schmitt, OTHSEA representative Tracey O'Fallon, and media representatives.

BOARD MINUTES: Motion made by Levy, seconded by Harris, to approve the minutes as submitted from the regular meeting on July 18, 2016. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Harris, seconded by Shanley, to approve the district treasurer's report, financial statements, bills and payroll for July 2016. On roll call all members present voted yea. Motion carried.

CORRESPONDENCE/VISITORS: Mr. Cushing read a letter from Ottawa Playground & Recreation thanking OTHS for allowing them to use many of our programs during the summer.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: The 2016-17 school year started today with a teacher's institute and all students will be in attendance starting tomorrow, Tuesday, August 16, 2016. Starting tomorrow students will be dismissed at 2:30 through Friday, August 26, 2016.

Construction Update – We engaged in our largest ever Life Safety Project over the course of this past summer. Work was completed throughout the building with the most extensive work taking place in the Shannon Building (700, 800 and 900 floors) and passageway. In various classrooms in the Shannon Building remodeling included the installation of new floors, uninvents, shelving units, ceilings and lighting fixtures.

In the music area, the 800 floor of the Shannon Building, extensive remodeling took place, which included a reconfiguration of the band practice rooms and the reconfiguration of the storage area on the east end of the music hallway, which is now the size of full classroom. Also, taking place this summer was the remodeling of the band office, the band classroom, the choir classroom and the choir office.

Finally, the passageway, as we prepared for this project we knew it was going to be a massive undertaking given the timeframe of completing this over the summer. As anticipated we are not finished with only the lower level of the passageway at this time. The upper level of the passageway is accessible for all staff and students.

The lower level of the passageway, as you probably noticed it has been enclosed and secured so it can be used by students and staff during the school day. The installation of the framing and the glass is a time consuming process but we are hopeful that this will be complete by the end of this week. By enclosing the passageway this allows for much easier movement throughout the day for our students who are in need

of assistance via a wheelchair or walker and for all students and staff moving from 100 to 400. Before and after lunches we also anticipate much less congestion with this being open.

A special thank you Scott Clinch, OTHS Director of Facilities & Maintenance. A thank you to Matt Lamps, the District's Architect from Basalay, Cary and Alstadt, and Vissering Construction's Jaerod Barta and Tim Claus.

Also, a thank you to Rick Denk, Pat Myers, Joe Johnston, Paul Coffey, Brad Johnson, Kevin Anderson, Kevin Cavanaugh, Randy Greene, Owen Hampson, Candee Katrein, Martin MacDonald, Larry Martin, Mark Olson, Jerry Schott and Les Shepard for all of their work over the course of the summer and specifically the last two weeks in having the building ready for students tomorrow.

PRINCIPAL: I would like to report that I received many positive comments about early registration and registration held on August 10. We had over 800 students take advantage of the early registration option. A special thank you to Janet Pearson and Cheri Pagakis for all of their work in the organization and implementation of the entire registration process. In addition to Cheri and Janet, I would also like to thank Linda Horsley, Cheryl Palmer, Marla Phillips, Deb Niedzwecki, Rick Denk and Pat Myers in the technology department, the entire guidance department, and all the office staff for all of their work during registration, which took place on August 10, 2016.

We officially started the 2016-17 school year with a Teacher Institute today. All students will report tomorrow at 8:00 AM and will be dismissed at 2:30 PM. We will continue with 2:30 dismissals until Friday, August 26, 2016. Starting on Monday, August 29, 2016 we will begin our regular "A" schedule with 3:05 dismissals.

I would like to thank Mr. Matt Gross, OTHS Freshman Academy Coordinator, for all of his work in the organization and implementation of the Freshmen Open House, which took place last Thursday, August 11; and Freshman Orientation, which took place this afternoon from 1:15 to 3:15.

Also, as you are aware, we have multiple new staff members in the building. I would like to welcome the following staff members to the OTHS family: Jaclyn Capps-English Teacher, Andrew Jacobi-Band/Instrumental Music Teacher, Jennifer Rhode-Guidance Counselor, Chase Riva-Family Consumer Science Teacher, Tyler Wargo-Math Teacher, Jarrett Papineau- Paraprofessional.

PERSONNEL

SPECIAL EDUCATION TEACHER: Motion made by Duffy, seconded by Levy to approve Kazimir Kubinski as special education teacher for the 2016-17 school year. On roll call all members present voted yea. Motion carried.

ASSISTANT VOLLEYBALL COACH: Motion made by Levy, seconded by Shanley to approve Kendra Brenbarger as assistant volleyball coach for the 2016-17 school year. On roll call all members present voted yea. Motion carried.

VOLUNTEER ASSISTANT FOOTBALL COACH: Motion made by Duffy, seconded by Harris to approve Adam Haase as volunteer assistant football coach for the 2016-17 school year. On roll call all members present voted yea. Motion carried.

PART-TIME CUSTODIAN: Motion made by Shanley, seconded by Levy to approve the termination of Byron Long, part time custodian effective June 30, 2016. On roll call all members present voted yea. Motion carried.

MATERNITY LEAVE: Motion made by Duffy, seconded by Koban to approve the maternity leave of Lauren Kozlowski, principal's secretary, on or around October 31, 2016 returning January 2, 2017. On roll call all members present voted yea. Motion carried.

VARSITY SOFTBALL COACH RESIGNATION: Motion made by Keely, seconded by Harris to accept the resignation of Jeff Davis as varsity softball coach. On roll call all members present voted yea. Motion carried.

NEW BUSINESS:

BUDGET HEARING DATE AND TIME: The tentative budget will be on display in the main office and posted on the OTHS website for the required 30 days. That being said motion made by Duffy, seconded by Shanley to set September 19, 2016 at 6:30 p.m. in the Ottawa Township High School auditorium as the date, time, and location for the public hearing on the adoption of the 2016-2017 budget. The regular board meeting will follow. On roll call all members present voted yea. Motion carried.

TITLE I PARENT INVOLVEMENT POLICY: Motion made by Shanley, seconded by Harris, to approve the Title I Parent Involvement Policy. On roll call all members present voted yea. Motion carried.

PRESS PLUS POLICY UPDATES - FIRST READ: There are eleven policies that are due for a first reading. These polices are 2:70 Vacancies on the School Board – Filling Vacancies, 2:70-E Checklist for Filling Board Vacancies by Appointment, 2:120-E1 Guidelines for Serving as a Mentor to a New School Board Member, 2:120-E2 Website Listing of Development and Training Completed by Board Members, 2:240-E1 PRESS Issue Updates, 2:240-E2 Developing Local Policy, 6:100 Using Animals in the Educational Program, 7:10-E Equal Educational Opportunities Within the School Community, 7:270 Administering Medicines to Students, 8:90 Parent Organizations and Booster Clubs and 8:110 Public Suggestions and Concerns. The policy committee will be meeting on Thursday, September 1, 2016 to review these policies. These policies will need to be approved at the regular board of education meeting in September. There is no action on this item as this is only a first reading.

CLUB/ORGANIZATION PROPOSAL: Motion made by Shanley, seconded by Levy to officially recognize the Pirate Nation Committee as an officially recognized club at OTHS. Please note that the board would only be officially recognizing this club and not sponsoring it. If sponsoring this club this would necessitate this being a paid stipend position and we have not added paid sponsor/stipend positions due to budget concerns over the last four years. On roll call all members present voted yea. Motion carried.

ENTER INTO CLOSED SESSION: Motion made by the President Creedon, seconded by Shanley to enter in to closed session at 6:53 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public to determine its validity, and negotiations – with no action to be taken. On roll call all members present voted yea. Motion carried.

RETURN TO OPEN SESSION: Board President Timothy J. Creedon III returned the Board to open session at 8:00 p.m. On roll call all members present voted yea. Motion carried.

ADJOURNMENT: There being no further business, Board President Creedon adjourned the meeting at 8:05 p.m.

President

Secretary