

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140
BOARD OF EDUCATION
REGULAR MEETING/CLOSED SESSION
CAFETERIA
JULY 21, 2014
6:30 P.M.**

PLEDGE OF ALLIGIANCE

CALL TO ORDER/ROLL CALL: Board President Timothy Creedon called to order the regular meeting of the Ottawa Township High School District 140 Board of Education at 6:30 p.m. on July 21, 2014. Members present: Karen Fisher, Tim Creedon, Gene Duffy, George Shanley, Don Harris. Members absent Bill Byczynski and Anita Kopko.

OTHERS PRESENT: Matt Winchester, Mike Cushing, OTHSEA representative Matt Gross, media representatives: News Tribune and The Times newspapers, and WCMY radio.

BOARD MINUTES

MINUTES: Motion made by Duffy, seconded by Fisher to approve the minutes as submitted from the regular meeting on June 16, 2014. On roll call all members present voted yea. Motion carried.

CLOSED SESSION TAPES: Motion made by Fisher, seconded by Creedon to destroy closed session recordings from the following dates: July 16, August 10, August 20, September 24, October 15, November 19, and December 17, 2012. On roll call all members present voted yea. Motion carried.

CLOSED SESSION MINUTES: Motion made by Fisher, seconded by Creedon as per the review committee's recommendation that the closed session minutes remain closed from: January 10, January 27, February 7, February 15, February 24, March 17, April 4, April 28, May 5, May 19, and June 16, 2014. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Harris, seconded by Fisher to approve the district treasurer's report, financial statements, bills and payroll for June 2014. On roll call all members present voted yea. Motion carried.

CORRESPONDENCE/VISITORS: Superintendent Winchester read a thank you note from the City of Ottawa for the use of the facilities during summer rec. Peter Limberger, Inga Carus, and Andree Koban read from anonymous letters received from a select group of OTHS teachers and employees expressing their concerns, but not able to speak on their own for fear of retaliation from Administration and the Board. Ron Marti (did not show). Angie Keely asked prior to the start of the meeting if she could put Dave Keely's name on the agenda to speak. Dave Keely was not present at the time of the request, so when Board President Creedon called for Dave Keely to speak his wife Angie took the opportunity to criticize OTHS Administration and Board of Education.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: Our summer construction, maintenance, and cleaning is ongoing. Crews are finishing up restroom flooring on the 800 and 700 floors. Sinks are being installed on the 900 floor restrooms with toilets and partitions to follow. All parking lots have been patched and resealed. The painting of the parking spaces for the student lot will happen this week. The exterior cafeteria roof work is now complete and there is minor patching and painting work on the interior side of the cafeteria ceiling that still needs to be completed. The construction is on schedule and the substantial completion date is August 5th.

The auditors from Roenfeldt & Lockas are completing the audit this week and will be preparing an exit report. As in the past, the annual audit report will presented to the Board in the fall. I thank Brenda, the Business Office, and Susan for their extra work in gathering required information for the audit.

PRINCIPAL: Registration packets were mailed out the week of July 14, 2014. They may be mailed back to the school or dropped off at the school in Room 201 before July 31, 2014. For those students who take advantage of this option they may pick-up their schedule, textbooks, and ID on August 6th outside of Room 201. For those students who do not choose this option, registration will take place on August 6th from 10:00 a.m. until 6:00 p.m. in the cafeteria. The last day to register will be August 7, 2014. Late registration will be August 14, 2014 and students will need to call the guidance office to schedule an appointment as walk-ins will not be accepted.

Monday, August 11, 2014 will be the first day of football practice and Wednesday, August 13, 2014 will serve as the first day of fall practice for the remaining sports for the 2014-15 school year.

On Monday, August 11, 2014 we will be hosting a mandatory meeting for all students participating in a fall sport and their parents/guardians. This meeting will take place in the auditorium at 6:00 p.m.

At 7:00 p.m. on Monday, August 11, 2014 all incoming 9th graders and their parents/guardians are invited to attend a Freshman Orientation in the auditorium.

Wednesday, August 13, 2014 will serve as the official start of the 2014-15 school year as we will have a teacher's institute day.

All students in grades 9-12 will report to school on Thursday, August 14th. We will operate on a modified "C" schedule from Thursday, August 14, 2014 until Friday, August 29, 2014.

Currently we have 1,451 students in our student management system for the 2014 –15 school year. This number generally decreases between now and the first day of student

ASSISTANT PRINCIPALS: none

PERSONNEL

FALL ASSISTANT COACHES: Motion made by Duffy, seconded by Harris to approve the following: Football – Tom Jeppson, Glenn Weatherford, Mark Andrews, Ryan Voitik, Tim Burgess, Pete Marx, Kevin Aughenbaugh, and John Atchley; Volleyball – Rob Tyne, Heather Dorton, and Meghan Wiesbrock; Golf – Keith Budzowski; Girls Tennis – Tracey O'Fallon; Girls Swimming – Janna Greanias; Cross Country – Brian Huebner; Boys Soccer - Kevin Olesen for the 2014-15 school year. On roll call all members present voted yea. Motion carried.

RESIGNATION(S): Motion made by Fisher, seconded by Shanley to accept with regrets the resignation from Speech and Language Pathologist Sarah Shumway effective at the end of the 2013-14 school year, including permission to post the position. On roll call all members present voted yea. Motion carried.

Motion made by Creedon, seconded by Fisher to accept with regrets the resignation from Assistant Principal/Curriculum Director Laura Pastirik Bankowski effective July 14, 2014. Laura's responsibilities will shift to other administration for this year. On roll call all members present voted yea. Motion carried.

Motion made by Fisher, seconded by Shanley to accept the resignation of Family and Consumer Science teacher Kara Wolff effective at the end of the 2013-14 school year, including permission to post the position. On roll call all members present voted yea. Motion carried.

Motion made by Harris, seconded by Fisher to accept the resignation of Paraprofessional Janet Gelsthorpe effective immediately, including permission to post this position. On roll call all members present voted yea. Motion carried.

Motion made by Fisher, seconded by Shanley, to accept the resignation of Science teacher Sandrine Clairardin effective at the end of the 2013-14 school year. On roll call all members present voted yea. Motion carried.

VOLUNTEER FALL COACH: Motion made by Harris, seconded by Shanley to approve Kevin Cavanaugh as a girls tennis volunteer for the 2014-15 season. On roll call all members present voted yea. Motion carried.

SPECIAL NEEDS SECRETARY: Motion made by Duffy, seconded by Fisher to hire Keri Carpenter from Seneca for the Special Needs Secretary position that was vacated due to the resignation of Trisha Cooper. On roll call all members present voted yea. Motion carried.

UNFINISHED BUSINESS

VEHICLE BIDS RESULTS: Motion made by Shanley, seconded by Duffy to approve the only vehicle bid submitted from Bill Walsh Sierra Motors, Inc., for two 2014 Dodge Grand Caravans - 7 passenger vans. The vehicles will cost a total of \$35,255. The trade-in value came in at \$3250 on the 2007 Saturn Relay and - \$4500 on the 2007 Dodge Grand Caravan. The bid reflects the specs provided. On roll call all members present voted yea. Motion carried.

PRESS PLUS POLICY UPDATES: Motion made by Fisher, seconded by Shanley to approve the Press Plus Policy updates in the areas of: Insurance management, Environmental Quality of Buildings and Grounds, Safety, Convicted Child Sex Offender, Criminal Background Checks and or Screen, Notifications, Duties and Qualifications, Home and Hospital Instruction, and Student support Services and including the revision of the non-public school student, regardless of whether they attend a District school part-time, will not be allowed to participate in any extracurricular activities. On roll call all members present voted yea. Motion carried.

RESOLUTION DECLARING THE INTENTION TO ISSUE WORKING CASH FUND BONDS FOR THE PURPOSE OF INCREASING THE WORKING CASH FUND OF THE DISTRICT AND DIRECTING THAT NOTICE OF SUCH INTENTION BE PUBLISHED IN THE MANNER PROVIDED BY LAW: Motion made by Creedon, seconded by Fisher to adopt the resolution read above for the intention of bond issuance. On roll call all members present voted yea. Motion carried.

BOND ISSUANCE NOTIFICATION ACT: Motion made by Shanley, seconded by Harris to approve the Bond Issuance Notification Act and declare that a public hearing be held on Monday, August 18, 2014 at 6:30 p.m. in the district office for the purpose of bond issuance. On roll call all members present voted yea. Motion carried.

NEW BUSINESS - none

CLOSED SESSION: Motion made by Creedon, seconded by Fisher to enter in to closed session at 7:08 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – with possible action to be taken. (7:15 p.m.)

RETURN TO OPEN SESSION: Board President Creedon ended the closed session at 8:35 p.m. and the board members returned to open session. On roll call all members present voted yea. Motion carried.

DEAN OF STUDENTS DAYS EXTENDED: Motion made by Creedon, seconded by Duffy to approve and increase the number of working days for Dean of Student John Alexander from 190 to 210 with a salary adjustment per diem. John will also receive a \$2000 stipend for personnel evaluations for the 2014-15 school year.

ADJOURNMENT: There being no further business, Board President Creedon adjourned the meeting at 8:37 p.m. All members voted yea.

President

Secretary

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140
BOARD OF EDUCATION
SPECIAL MEETING/CLOSED SESSION
ROOM 202
FRIDAY, AUGUST 8, 2014
7:30 A.M.**

PLEDGE OF ALLIGIANCE

CALL TO ORDER/ROLL CALL: Board President Timothy J. Creedon III called to order the special meeting of the Ottawa Township High School District 140 Board of Education at 7:51 a.m. Friday, August 8, 2014. Members present: Karen Fisher, Tim Creedon, Don Harris, and Bill Byczynski. Members absent: Gene Duffy Anita Kopko and George Shanley.

OTHERS PRESENT: Matt Winchester, and Mike Cushing.

BOARD MEMBER VIA PHONE CONFERENCE: Motion made by Creedon, seconded by Fisher to contact board member Gene Duffy by phone to participate in the meeting because of work schedule. On roll call all members present voted yea. Motion carried.

PERSONNEL

SCIENCE TEACHER: Motion made by Fisher, seconded by Duffy to approve James Pfeiffer as the recommended science teacher. This position was vacated by Sandrine Clairardin last month. On roll call all members present voted yea. Motion carried.

FAMILY&CONSUMER SCIENCE TEACHER: Motion made by Fisher, seconded by Harris to approve Marissa Maloney as the recommended Family & Consumer Science teacher. This position was vacated by Kara Wolff last month. On roll call all members present voted yea. Motion carried.

CLOSED SESSION: Motion made by Creedon, seconded by Harris to enter in to closed session at 7:54 a.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and negotiations – with possible action to be taken.

RETURN TO OPEN SESSION: Motion made by Board President Creedon, to return to open session at 8:15 a.m.

NOTICE TO REMEDY: Motion made by Creedon, seconded by Fisher to place a “Notice to Remedy” in teacher Dave Smith’s personnel file. On roll call the following members voted yea: Creedon, Fisher, Byczynski and Harris. Member voted no: Duffy. Motion carried.

ADJOURNMENT: There being no further business, motion made by Creedon, seconded by Fisher to adjourn the meeting at 8:16 a.m.

President

Secretary