

**OTTAWA TOWNSHIP HIGH SCHOOL #140
BOARD OF EDUCATION
REGULAR MEETING
ROOM 801 CHOIR ROOM
NOVEMBER 16, 2015
6:30 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER/ROLL CALL: Board President Timothy J. Creedon III called to order the regular meeting of the Ottawa Township High School District 140 Board of Education at 6:30 p.m. on November 16, 2015. Members present: Timothy Creedon, Gene Duffy, Donald Harris, David Keely, Andree-Marie Koban, John Levy, and George Shanley.

OTHERS PRESENT: Michael Cushing, Jeff DeWalt, OTHSEA President Melissa Basil, Janet Pearson, Kelly Schmitt, representatives from the media; WCMY radio, and The Times newspaper.

MINUTES: Motion made by Duffy, seconded by Koban to approve the minutes from the regular meeting on October 19, 2015, as submitted. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Harris, seconded by Shanley to approve the treasurer's report, financial statements, bills and payroll for October 2015. On roll call all members present voted yea. Motion carried.

CORRESPONDENCE: Thank you from the United Way Labor of Love for donations made from OTHS.

AUDIENCE TO VISITORS: Melissa Basil spoke about relationships and the important roles that we play in the students education that are necessary in order for our building to function on a daily basis. Ms. Basil sees this happening and is very happy about it.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: On behalf of the board of education, administration, faculty and staff I would like to pass along condolences to the family of Mr. Ray Makeever as Mr. Makeever passed away on Thursday, October 29, 2015. Mr. Makeever served as the band director at OTHS for 36 years and was greatly admired by all members of the OTHS school community.

Sunday, November 15th was School Board Member recognition day. On behalf of the students, faculty, staff, and administration, I would like to thank the current members of the OTHS Board of Education for your service and commitment to our school district and the community which it serves.

Ms. Linda Carretto, Principal's Secretary, and Mrs. Kathy Stebing, Main Office Secretary, are officially retiring at the end of the 2015 calendar year. Ms. Carretto's last day at OTHS will be Friday, November 20, 2015 and Mrs. Stebing's last day at OTHS will be Friday, December 18, 2015.

Ms. Carretto has served as the principal's secretary at OTHS since September of 1986. Mrs. Carretto served as the secretary for seven principals while at OTHS, Tom Murphy, Tom Jobst, John Harrison, Matt Winchester, Mike Tresnak, Mike Cushing and Pat Leonard.

Mrs. Stebing began her career at OTHS in August of 1988. Since 1991 Mrs. Stebing has organized all substitute teachers and substitute paraprofessional, which is vital to the daily operations of the District and a thankless job.

At the end of the 2015 calendar we will be losing over 50 years of experience in the main office at OTHS. On behalf of the board of education, administration, faculty and staff I would like to thank Ms. Carretto and Mrs. Stebing for all their dedicated service and wish them well in their respective retirements.

PRINCIPAL: On October 27 and 29, 2015 we hosted parent/teacher conferences at OTHS. 1,907 parent/teacher conferences took place over the course of the two evenings. This is an increase of 103 from the 2014 fall conferences. I would like to thank all of the parents who attended the conferences and for taking time out of their busy schedules to spend some time discussing their child or children. I would also like to thank the faculty members as they did an excellent job of encouraging parents to attend the conferences and also conducting the conferences in a professional manner.

The School Improvement Team has met twice this school year with a third meeting to occur on Thursday. Team members are John Atchley, Jeff DeWalt, Matt Gross, Dan Le, Kyra Parrott, John Reinert (parent), Jenny Rios, and Pat Leonard. The committee has reviewed previous goals and indicators and is continuing to plan to ensure their implementation. The committee also discusses initiatives to improve curriculum, student learning, and the overall education at Ottawa Township High School. The committee will continue to meet once a month for the remainder of the school year. I want to thank all the members for their time and effort serving on the committee.

On October 26, 2015 the Ottawa Township HSD 140 Joint Committee held its first meeting. A second meeting was held last week with another meeting taking place this Thursday. The joint committee is composed of equal representation of the district and its teachers. Administrators serving on the Joint Committee are Jeff DeWalt, Natasha West, Dawn Roalson, and Pat Leonard. Members of the OTHSEA serving on the committee are Kevin Olesen, Sue Arbisi, Doug Shumway, and Trent Swords. The committee is responsible for the establishment of a performance evaluation system, which includes professional competence or practice and incorporates data and indicators of student growth as a significant factor in rating teacher performance. As determined by state statute, the committee has 180 days from their initial meeting, which is April 23, 2016, to complete the work. The committee will continue to meet twice per month.

A reminder that school will not be in session on Wednesday, November 25, 2015 due to the parent/teacher conferences that were conducted during October. Also, a reminder that the first semester will end on Friday, December 18, 2015 as final exams will be administered on Wednesday, December 16, Thursday, December 17, and Friday, December 18.

Congratulations to OTHS senior Jack Walsh. Jack was selected to receive the "Student Excellence Award" at the LaSalle County Board meeting on November 5, 2015. Jack was selected for the award based on community service, social and civic responsibility, work ethic, and representing OTHS in a positive manner. Congratulations to Jack.

I would also like to congratulate Linda Carretto and Kathy Stebing on their upcoming retirement and thank them for their years of service at OTHS.

ASSISTANT PRINCIPAL: None

PERSONNEL

PRINCIPAL SECRETARY: Motion made by Duffy, seconded by Levy to approve the hire of Mrs. Lauren Kozlowski as Principal's Secretary effective November 30 2015, due to the retirement of Ms. Linda Carretto. On roll call all members present voted yea. Motion carried.

MAIN OFFICE SECRETARY: Motion made by Duffy, seconded by Koban to approve the hire of Mrs. Marla Phillips as Main Office Secretary, due to the retirement of Mrs. Kathy Stebing. On roll call all members present voted yea. Motion carried.

RESIGNATION: Motion made by Shanley, seconded by Levy to accept the resignation of Ryan Gunderson as assistant boys basketball coach as presented with permission to post. On roll call all members present voted yea. Motion carried.

WINTER VOLUNTEERS: Motion made by Duffy, seconded by Shanley to approve Mr. Mark Gretzinger and Mr. Alex Fuentes as volunteer wrestling coaches for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

MATERNITY LEAVE: Motion made by Koban, seconded by Levy to approve the maternity leave request of Kari Mooneyham, speech language pathologist, around her expected due date of April 15, 2016, ending with the 2015-16 school year. On roll call all members present voted yea. Motion carried.

RETIREMENT: Motion made by Harris, seconded by Duffy to approve the intent to retire from Mrs. Beth Gealow, mathematics teacher, effective at the conclusion of the 2019-20 school year. On roll call all members present voted yea. Motion carried.

UNFINISHED BUSINESS - none

NEW BUSINESS

RESOLUTION OF INTENT/PUBLIC HEARING NOTICE TO ISSUE WORKING CASH BONDS: Motion made by Harris, seconded by Shanley to adopt the resolution declaring its intention to issue \$6,000,000 working cash fund bonds, and directing that notice of such intention be published in the manner provided by law. On roll call all members present voted yea. Motion carried.

BINA(Bond Issuance Notification Act): Motion made by Harris, seconded by Shanley to adopt the resolution of intent for a bond hearing of notice of a public hearing concerning the intent of the Board of Education of Township High School, District 140, LaSalle County, Illinois to sell \$6,000,000 working cash fund bonds, at the December 14th, 2015 meeting at 6:30 p.m. in the Auditorium located at 211 East Main Street, Ottawa, IL. On roll call all members present voted yea. Motion carried.

TAX LEVY RESOLUTION: Motion made by Levy, seconded by Koban to adopt the resolution to establish a tentative tax levy for 2015 with a 7.35% increase, this figure does not include our debt services. The tentative tax levy including our debt services for 2015 represents a .64% increase over previous year. A hearing will be needed December 14, 2015 due to the fact that we are requesting more than a five percent increase from last year's levy. On roll call all members present voted yea. Motion carried.

RESOLUTION ADOPTING A SUPPLEMENTAL DEBT SERVICE LEVY FOR 2016-17: Motion made by Harris, seconded by Levy to approve a resolution adopting a supplemental debt service levy of \$75,326.37. A supplemental levy for debt service is required to correct a deficiency in bond and interest funds due to the property tax exemption granted to OSF Saint Elizabeth Medical Center in 2011 and 2012. On roll call all members present voted yea. Motion carried.

PERMISSION TO SEEK BIDS FOR SUMMER 2016 LIFE/SAFETY WORK: Motion made by Levy, seconded by Duffy to seek bids for summer 2016 life/safety work that includes the following: Shannon Building tile abatement and floor tile replacement on the 700 and 800 levels, Shannon Building tile replacement on the 700 and 800 levels, Shannon Building unit ventilator replacement, tuck pointing of exterior masonry, pedestrian bridge structural repairs and restoration, installation of storefront entrance system on 100 level pedestrian bridge, replacement of ten hollow metal doors and associated hardware, installation of insulation and heaters at Shannon Building breezeway, mechanical remodeling of Room 902 to provide fresh air and HVAC renovation of music practice rooms. On roll call all members present voted yea. Motion carried.

APPROVE CBA WITH PARAPROFESSIONALS AND HALL MONITORS: Motion made by Harris, seconded by Koban to approve an extension of the current collective bargaining agreement for the 2015-16 school year. On roll call all members present voted yea. Motion carried.

PRESS PLUS POLICY UPDATES – FIRST READ: The following Press Plus policy updates are due for a first reading: Committees, Types of School Board Meetings, Motion to Adjourn to Closed Meeting, Safety, Abused and Neglected Child Reporting, Staff Development Program, School Accountability, School Wellness, Curriculum Content, English Learners – Renamed, High School Credit for Students in Grade 7 or 8 - Material Relocated, High School Credit for Proficiency, Health and Eye Examinations; Immunizations; and Exclusion of Students, Student Rights and Responsibilities, Search and Seizure, Suicide and Depression Awareness and Prevention – Renamed and Rewritten, Extracurricular Activities, Student Athlete Concussions and Head Injuries, Student Records, Visitor to and Conduct on School Property. There is no action on this item as this is only a first reading. I ask the review committee (Mr. Shanley and Ms. Koban) to review these policies prior to their adoption at the December 14, 2015 meeting. (These policies are included as a separate listing on the Board Packet site.)

COCA-COLA BEVERAGE CONTRACT: Motion made by Duffy, seconded by Harris to approve the Coca-Cola contract. On roll call all members present voted yea. Motion carried.

ADJOURNMENT: With no further business, President Creedon adjourned the meeting at 7:00 p.m. On roll call all members present voted yea. Motion carried.

President

Secretary