

**OTTAWA TOWNSHIP HIGH SCHOOL DISTRICT 140 BOARD OF EDUCATION
REGULAR MEETING/CLOSED SESSION
BOARD ROOM #202
JUNE 19, 2017
6:30 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER/ROLL CALL: President Donald Harris called to order the regular meeting of the Ottawa Township High School Board of Education District 140 at 6:30 p.m. on June 19, 2017. Members present: Gene Duffy, Karen Fisher, Donald Harris, David Keely, Andree-Marie Koban, John Levy, and George Shanley.

OTHERS PRESENT: Mike Cushing, Pat Leonard, Jeff DeWalt, Janet Pearson, Kelly Schmitt, OTHSEA representative Tracey O'Fallon, and representatives from the media.

MINUTES: Motion made by Shanley, seconded by Levy to accept and approve the minutes for the regular meeting on May 15, 2017, and the special/graduation meeting on June 2, 2017. On roll call all members present voted yea. Motion carried.

BILLS/PAYROLL: Motion made by Fisher, seconded by Levy to approve the district treasurer's report, financial statements, bills, travel expenses and payroll for May 2017. On roll call all members present voted yea. Motion carried.

CORRESPONDENCE: Mr. Cushing read a statement from the Army Corp of Engineering thanking Scott Clinch on his dedication to ensure that the OTHS levee has met inspection criteria and received an acceptable rating.

OTHSEA: Tracey O'Fallon reported that Sean Porter will be the next OTHSEA representative. Mr. Levy thanked Mrs. O'Fallon.

ADMINISTRATIVE REPORTS

SUPERINTENDENT: Summer Construction Update:

- Tennis Court Resurfacing – The tennis courts were pushed back a week and the resurfacing of the courts started on Monday, June 12, 2017. As of this date we are still hopeful to have this project complete by Monday, June 26, 2017.
- Wireless Upgrade Project – This project started on Monday, June 5, 2017 and they have made substantial progress in the completion of this project over the last two weeks. Work on this project will continue throughout the summer.
- Exhaust Fan on Shannon Building Roof – During the wind storm on Wednesday, June 14, 2017 the rooftop exhaust unit, located on the Shannon Building, was badly damaged and will need to be repaired. This will be turned in to our insurance carrier.

OSF Partnership Update – On Wednesday, June 7, 2017 officials from OSF conducted a facility readiness survey on behalf of the District. Principal Leonard, Assistant Principal DeWalt, Athletic Director Cooper, Nurse Modeen and Athletic Trainer Buscher met with Dr. Chan, OSF Pediatric Cardiologist, and Don Damron, OSF Vice President of Ambulatory Services, to discuss with them the creation of a medical

emergency crisis response plan at OTHS. This medical emergency crisis response plan will include the creation of medical emergency response team at OTHS comprised of the previously mentioned individuals along with other staff members. Currently, we conduct tornado, fire, bus evacuation and lock-down drills at OTHS on an annual basis. During the upcoming school year we will also conduct a medical emergency crisis drill based upon the recommendations and feedback we have received from OSF.

Personnel Update Curriculum Director Update – As described to you in the June 7, 2017 weekly update I am recommending that we move forward with the addition of an administrative position beginning with the 2017-18 school year. If we are truly going to move the District forward we need additional administrative assistance. Areas of responsibilities for this administrative position will include the administration of the Title grants, mentoring new teachers, serving as the coordinator of professional development, evaluating teachers and working directly with our division chairs and faculty members in the improvement of teaching and learning in the District.

Finance Update – We will be keeping a close eye on Springfield over the next 11 days to determine where we end up with a budget from the state. As noted on multiple occasions over the last few months we have not been receiving our mandated categorical payments, which if this holds true through the rest of the fiscal year, will mean that the District will not receive over \$945,000 of revenue from the state that we had planned on receiving when we prepared our 2017 fiscal year budget.

PRINCIPAL: A final congratulation to the Class of 2017. I want to thank them for all their contributions and successes while at OTHS and wish them the best of luck in the future. Also, a special congratulations and recognition to the valedictorians for Ottawa Township High School's Class of 2017 Micah Krueger and Sarah Sharp.

I would like to recognize and congratulate the following Spring Sport athletes:

- Congratulations to Jack Marvel for making it to the State Tennis meet.
- Congratulations to Ethan Harsted for making it to State in the pole vault.
- Congratulations to Grace Reinhardt who participated at the State Track Meet in the high jump.
- Congratulations to Eric Fox who finished 5th in State in Class 3A Discus.

The IHSA enrollment classifications for the 2017-2018 school year have been posted. The only change for OTHS in IHSA Classifications is with Girls Tennis, which moved from 2A to 1A.

In mid-July, OTHS students and their families will be receiving a letter about registering for the 2017-18 school year. Students wishing to complete the preregistration process should return all their forms and fees by Monday, July 31, 2017 in Room 201 during normal business hours.

ASSISTANT PRINCIPAL: Summer Credit Recovery began on Monday, June 5th. This year we have 51 students working to recover 74 credits. This is a sizeable increase from last summer, when 29 students enrolled in Summer School to work toward 44 credits. Mr. Steider, who is overseeing the program has reported that students who are devoting time to the program are doing well. This is supported by the fact that going into the 3rd week of the program 12 students have already recovered 15 credits. The Summer Credit Recovery term ends on Thursday, June 29th, after which I will be working with Mrs. Phillips and the counselors to update students' credit histories.

I would like to thank Ottawa Farm and Fleet for the donation of 10 small parts storage units to be used in OTHS autos, agriculture, woods or other career and technical education classes where needed. I will be contacting the teachers of these courses to see how many of these units they can use in their classrooms and shop areas.

I would like to thank all of the teachers who submitted surveys providing information that will be used to create a school-wide late work policy. I will be creating a 1st draft prior to the start of the school year that will be shared with the faculty for feedback and revision prior to being put into practice.

PERSONNEL:

DEAN OF STUDENTS: Motion made by Levy, seconded by Shanley to approve the hire of Mrs. Kristin Heredia as Dean of Students for the 2017-18 school year. On roll call all members present voted yea. Motion carried.

ASSISTANT BOYS' BASKETBALL COACH: Motion made by Fisher, seconded by Levy to approve Mr. Tyler Wargo, OTHS Math Teacher, as an assistant boys' basketball coach for the 2017-18 school year. On roll call all members present voted yea. Motion carried.

SPECIAL NEEDS CLERICAL: Motion made by Levy, seconded by Fisher to approve the hire of Mrs. Sarah Timmons as the Special Needs Secretary. On roll call all members present voted yea. Motion carried.

SCIENCE TEACHER: Motion made by Shanley, seconded by Levy to approve Mrs. Aubrey Mikos as a science teacher for the 2017-18 school year. On roll call all members present voted yea. Motion carried.

ASSISTANT GIRLS' BASKETBALL COACH: Motion made by Fisher, seconded by Levy to approve Mr. Dan Heaver, OTHS Business Teacher, as an assistant girls' basketball coach for the 2017-18 school year. On roll call all members present voted yea. Motion carried.

ASSISTANT BOYS' TENNIS COACH: Motion made by Keely, seconded by Levy to approve Mr. Dan Le, OTHS Math Teacher, as an assistant boys' tennis coach for the 2017-18 school year. On roll call all members present voted yea. Motion carried.

RESIGNATION OF CNA INSTRUCTOR: Motion made by Fisher, seconded by Levy to accept the resignation of Mrs. Juliana Dzurisin, OTHS CNA instructor. On roll call all members present voted yea. Motion carried.

NEW BUSINESS:

TECHNOLOGY LEASE PURCHASE FINANCING AGREEMENT: Motion made by Levy, seconded by Shanley to approve a three year lease purchase financing agreement with First National Bank of Ottawa, IL, at a finance rate of 2.5%. The payment amounts each year will be \$39,246.11 for a total of \$117,738.33 over three years. On roll call the following members voted yea: Gene Duffy, Karen Fisher, Dave Keely, Andree-Marie Koban, John Levy, and George Shanley. President Harris stated that due to the fact that he is the executive officer at First National Bank he will abstain. Motion carried.

PREVAILING WAGE RESOLUTION: Motion made by Fisher, seconded by Shanley to approve the prevailing wage resolution ascertaining the prevailing wages of laborers, workmen, and mechanics when employed by the district (June 2017) as presented. On roll call all members present voted yea. Motion carried.

RESOLUTION FOR DEPOSITORIES: John Levy moved for the adoption of the following resolution:

NOW THEREFORE BE IT RESOLVED that the Ottawa Township High School Board of Education designate the Centru Bank of Ottawa, the First National Bank of Ottawa, the First National Bank of Ottawa Trust Department, Ottawa Savings Bank, and Marseilles Bank as depositories for the funds of School District No. 140,

BE IT FURTHER RESOLVED that said banks be required to furnish the Ottawa Township High School Board of Education financial statements as prescribed by the appropriate State and Federal laws, and

BE IT FURTHER RESOLVED that the Treasurer of the Board of Education, School District No. 140, be notified of the fact that said banks and savings and loan associations are approved as depositories for the funds of School District No. 140, LaSalle County, Illinois.

Karen Fisher seconded the adoption of the resolution and moved for its adoption. On roll call the following members voted yea: Gene Duffy, Karen Fisher, Dave Keely, Andree-Marie Koban, John Levy, and George Shanley. President Harris stated that due to the fact that he is the executive officer at First National Bank he will abstain. Motion carried.

RESOLUTION TO REGULATE EXPENSE REIMBURSEMENTS: Motion made by Fisher, seconded by Levy to adopt the Resolution to Regulate Expense Reimbursements. On roll call all members present voted yea. Motion carried.

DISTRICT TITLE PLAN: Motion made by Levy, seconded by Fisher to approve the Title District Plan which is part of the requirements of the Every Student Succeeds Act (ESSA) as presented. On roll call all members present voted yea. Motion carried.

ENTER INTO CLOSED SESSION: Motion made by the President Harris, seconded by Fisher to enter into closed session at 7:01 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public to determine its validity, negotiations, litigation, and student discipline – with any necessary action to be taken in open session. On roll call all members present voted yea. Motion carried.

RETURN TO OPEN SESSION: Board President Donald Harris returned the Board to open session at 7:32 p.m. On roll call all members present voted yea. Motion carried.

ADJOURN: There being no further business, President Harris adjourned the meeting at 7:33 p.m.

Donald Harris, President

Patrick Leonard, Secretary